

ANNEXURE - I

TERMS AND CONDITIONS

For fixation of rates and selection of Supplier for Sports Equipments

1. Earnest Money at the rate of 2% of the quoted amount in the form of Deposit at call Receipt/Fixed Deposit Receipt from Scheduled Banks or fresh Post Office Saving Certificate, duly pledged in the name of the Director, Sports and Youth Services Department, Government of Mizoram, should be enclosed with the quotation. Earnest Money in cash will not be accepted under any circumstances. Quotations received without Earnest Money will be summarily rejected. The Quotations submitted by Non-Tribal shall be affixed with court fee stamp worth Rs. 7.50 (Rupees seven and fifty paise) only. Quotation submitted by Scheduled Tribe Quotationers should be accompanied with House Tax Payee Certificate. Earnest Money will be liable to forfeiture in case the successful Quotationer(s) fail to execute an agreement within a month from the date of issue of communication regarding acceptance of his/her/their tender. Withdrawal/amendment of Quotation(s) after closing of the tender box will not be allowed and will be liable to forfeiture of Earnest Money.
2. The cover of the Quotation should be prominently superscripted as **'QUOTATION FOR FIXATION OF RATES FOR SUPPLY OF SPORTS MATERIALS** and should be addressed to the Director, Sports & Youth Services Department, Government of Mizoram, Aizawl. Tender box marked **"Tender Box for Supply of Sports Materials"** for dropping of quotation shall be placed at **the office of the Director, Sports and Youth Services Department** from the date of issue of this Quotation Notice for receiving the Quotations. The Quotations can also be submitted by courier/registered post in sealed envelopes with acknowledgement due. Late tenders will be summarily rejected. No responsibility will be taken for postal delay or non-delivery/non-receipt of Tender documents. Quotations sent by FAX or e-mail will not be considered. The Director, Sports & Youth Services Department, Government of Mizoram will not be responsible for loss, delay or late receipt of the Quotation documents.
3. Quotations as prescribed by the Department herewith appended at **Annexure-II** shall have to be submitted to the Director, Sports and Youth Services Department, Government of Mizoram on or before **22nd June 2022 up to 11.30 AM** and will be opened by him on the same day at **1.00 PM**. Quotationers (s) or their authorized representatives are advised to be present at the time of opening

of Quotations. Form of the Tender can be had from the office of the Director, Sports and Youth Services Department, Government of Mizoram, Aizawl, Mizoram on any working day. Quotations submitted in a form other than the form supplied by the Department will not be accepted.

4. Details of Sports Equipments will be as stated in **Annexure-III** Quotationer(s) will be at liberty to quote the rates for any or all of the items mentioned therein. Rate of the items should be quoted both in figures and words. Rates for supply and Suppliers shall be fixed and selected separately for each item.
5. The Quotationer(s) should quote the rate of equipments in terms of 'Per Number', 'Per piece' or 'per metre' as the case may be. All corrections/alterations in the Quotation should be attested by putting full signature by the Quotationer(s). The selected Supplier(s) will bear the cost of transportation to the destination.
6. The Department of Sports and Youth Services, Mizoram is in no way bound to accept the lowest or any of the Quotations and reserves the right to accept or reject any of the Quotations without assigning any reason thereof.
7. Rates quoted for any of the items should be inclusive of any Central or State Government taxes payable by the Supplier and no extra charges will be paid at the time of supply. No increase in price because of any statutory increase in or fresh imposition of custom duty, excise duty, or any other tax or duty levied in respect of the items will be accepted after the Quotation is submitted
8. The place of delivery of all items will be at the Office of the Director, Sports and Youth Services, Government of Mizoram, Aizawl or at any other location within Aizawl city, to be specified from time to time.
9. The Quotationer(s) whose rates / rate is/ are approved should be able to deliver the required quantities of the said item at short notice and not later than 30 days from date of issue of supply order.
10. During the period of validity of the rates and selected Supplier, it shall not be open to the Supplier to ask for higher or other rate due to increase in their procurement prices or any other unforeseen eventually. Government may entertain such applications if made on justifiable grounds. and may either accept or reject the applications as it may deem fit. If Government rejects such an application, the Supplier will be bound to supply the items at the existing approved rate during the validity period.

1. Validity of rates and suppliers shall be for a period of one year, extendable by 6 (Six) months, from the date of approval of rates and Suppliers recommended by the Departmental Purchase Advisory Board, by the Government.
12. The Quotationer(s) should produce samples of all items. However, brochures clearly showing the item would suffice for bulky items such as Table Tennis Boards, Rafts, Kayak etc. The samples should be firmly affixed with a card stating the Serial No. of the sample as per list in Annexure - III, name of the item and name of the Quotationer (s). The sample should be produced in the office of the Director, Sports and Youth Services, Government of Mizoram, on or before the closing date. Quotationers should also produce along with their quotations, all relevant literature - documents, brochures etc. connected to the rates of items quoted.
13. To avoid delay and lengthy process of selection, a Technical Committee under the Chairmanship of the Director, Sports and Youth Services and having the following members - Joint Director, Deputy Director, Chief Coach/Coaches of the Department and of the concerned sports disciplines, shall inspect all samples with regard to its genuineness, conformity to specifications etc. The committee will submit its findings with its recommendations to the Departmental Purchase Advisory Committee for its consideration.
14. The Director, Sports and Youth Services Department, Government of Mizoram shall have the power to terminate the appointment of any Supplier or Supply Order for unsatisfactory performance or for any reasons, at any time, to be recorded in writing, during the pendency of the supply/contract after giving 15 (Fifteen) days notice to the supplier.
15. The quantity required for each item is not fixed and will depend upon the requirement of the Department. It shall not be binding upon the Sports and Youth Services Department, Government of Mizoram to procure any or all of the equipments listed in **Annexure - III** from the selected Supplier.
16. The successful Quotationer(s) should supply the equipments conforming to the sample produced by him/her. Any items not conforming to the specifications or approved brand, shall have to be replaced by the Supplier at his/her own expenses.
17. The complete process of tendering, fixation of rates and procurement will be as per the Guidelines issued by the Government of Mizoram for Regulating Supply

and Purchase of Materials, 2013, as amended and from time to time, the General Financial Rules, 2017 as amended from time to time and any other relevant rules applicable in the State of Mizoram.

All disputes or differences arising out of or in connection with the contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the contract or relating to performance, which cannot be settled amicably, shall be resolved by arbitration. (In this case Governor, State of Mizoram will be final arbitrator). The place of such arbitration shall be at Aizawl, Mizoram.