

**SPORTS & YOUTH SERVICES DEPARTMENT
LOWER DIVISION CLERK (PE) EXAM, 2024**

COMPUTER SKILL TEST ROUTINE

DATE: 2ND DECEMBER, 2024 (MONDAY)

VENUE: ICT, TRAINING CENTRE, DR. KAPTHUAMA BULIDING, KHATLA, NEAR ASSAM RIFLE'S GATE, AIZAWL

DATE	SHIFT I 9:00 A.M. TO 10:30 A.M.	SHIFT II 10:45 A.M. TO 12:15 P.M.	LUNCH BREAK	SHIFT III 12:45 P.M TO 2:15 P.M	SHIFT IV 2:30 P.M. TO 4:00 P.M.
02.12.2024 (MONDAY)	Sl. No 1 to 15	Sl. No 16 to 30	12:15 P.M TO 12:45 P.M	Sl. No 31 to 45	Sl. No 46 to 60

Note:-

1. Skill Test nei tur ten Written Exam Admit Card rawn ken tur a ni.
2. Mahni Shift hma 15 minutes la awmah Registration tih fel tur a ni.
3. Sl No. hi Annexure-I a tarlan ang hi a ni.

COMPUTER SKILL TEST

SL. NO.	NAME OF SKILLS TO BE TESTED	NO. OF QUESTIONS	MAX. MARKS	DURATION
1	Skills in Microsoft Word	3	30	30 minutes
2	Skills in Microsoft Excel	3	30	30 minutes
3	Skills in Microsoft Power Point	3	30	30 minutes

Note: -

1. Skills Test is qualifying nature only and any marks whatsoever obtained by the candidates in these tests shall not be added to determine the final order of merit.
2. Minimum marks required to qualify the test - 36 marks