

ANNEXURE-I

TERMS AND CONDITIONS FOR SUPPLY OF UNIFORM MATERIALS FOR SCOUTS AND GUIDES

1. Quotationer(S) should submit their Quotation in the prescribed format. Earnest Money at the rate of Rs. 25,000/- in the form of Deposit at Call Receipt Fixed Deposit Receipt duly pledged in the name of the Director, Sports & Youth Services, should be enclosed with the Quotation. Earnest Money in cash will not be accepted in any circumstances. Quotations received without Earnest Money will be summarily rejected. Local Tribal Quotationers will have to deposit 50% (fifty percent) of amount fixed as Earnest Money in the enclosed Schedule. Earnest Money will be liable to forfeiture in case the successful Quotationers fails to execute an agreement within a month from the date of issue of communication regarding acceptance of his/her/their Quotation. Withdrawal/amendment of Quotation after closing of the quotation Box will not be allowed and will be liable to forfeiture of Earnest Money.
2. The approximate quantity of to be supplied at **the Office of the Director, Sports & Youth Services** will be as indicated in **Annexure-II**. The quantity is subject to increase or decrease as per requirements of the Government.
3. The cover of the Quotation should be superscripted as “ **QUOTATION FOR SUPPLY OF UNIFORM MATERIALS FOR SCOUTS AND GUIDES** ”
4. In case of Quotations sent by post, it should be sent in registered post with acknowledgement due. The quotations should reach the Director, Sports & Youth Services, Aizawl Mizoram within the date and time fixed for the receipt of the Quotations.
5. Quotations as prescribed by the Department herewith appended at **Annexure-III** have to be submitted to the Director, Sports & Youth Services Department, Govt. of Mizoram on or before **2.9.2019 upto 12:00 Noon** and will be opened by him on the same day at **1:00 P.M.** Quotationers or their authorised representatives are advised to be present at the time of opening of Quotations. Form of the Quotation alongwith Quotation Notice can be had from the Office of the Director, Sports & Youth Services, Aizawl Mizoram on any working day during Office hours on payment of Rs. 100.00 (Rupees hundred)only. Forms and other documents can also be downloaded from the Department website at **www.sys.mizoram.gov.in**. Quotation submitted in a form other than the form supplied by the Department will not be accepted.
6. The Quotationer should submit 1(one) copy of his/her passport size Photograph alongwith his/her Quotation.
7. The Quotation should quote the rate of materials in terms of “Rate per Metre”. Rates quoted should be inclusive of all taxes. All corrections/alterations in the Quotation should be attested by putting full signature by the Quotationer(s). The selected supplier (s) will bear the cost of transportation as well as the charges for loading/unloading of the materials in the Department Office at the specified destination.
8. Quotations may be submitted for all or any of the items mentioned in **Annexure-II**. The Quotationers must submit their sample for each item and attach his/her/their name of item and rate quoted thereon. The sample should be clearly marked and sealed separately for each item. The sealed sample must be enclosed in the Envelope containing the Quotation. The sample should be of a minimum size of 50x50cm. Quotationers may also submit alternative samples for selection.

9. Quotations will be evaluated on the basis of rates and samples submitted separately for each item. The undersigned in no way is bound to accept the lowest or any of the Quotations and reserves the right to accept or reject any of the Quotations without assigning any reason thereof.
10. (a) The Government reserves the right to select reliable Quotationers only for appointment as Suppliers.
- (b) Government reserves the right to appoint more than one Supplier from valid Quotationers as deemed necessary, in which case all appointed suppliers will deliver the material at the same cost.
- (c) The Government will be at a liberty to cancel the supply contract of any supplier if she/he/they do not meet the demands of quantity, quality and timing of delivery.
11. Once the Quotation is accepted is acceptance communicated to the Quotationer(s), it shall not be transferable to any other person/firm.
12. The successful non-tribal Quotationer(s) should deposit 5% of the price of materials allotted for supply and the successful Scheduled Tribe Quotationers(s) should deposit 3% of the price of materials allotted for supply as **Security deposit**. The security deposit have to be furnished in the form of Deposit At Call from any Scheduled Bank duly pledged in the name of Director, Sports & Youth Services Department. The Government reserves the right to forfeit the whole or part of the Security Deposit for inadequate and unsatisfactory performance by the Supplier(s) or for breach of any of the Terms & Conditions.
13. If the Supplier fails to comply with or fails to deliver the goods as mentioned above as per direction, without satisfactory and acceptable valid ground, the contract will be cancelled and Security Money will be forfeited to the Government without giving any notice to the defaulting Supplier. This does not, however, prelude the Government from taking other penal actions as per clauses mentioned in this Quotation Notice.
14. No power of attorney will be accepted.
15. In the event of any dispute or controversy relating to this contract between the Director, Sports & Youth Services Department and the Supplier, the same shall be referred to the Secretary, Sports & Youth Services Department, Govt. of Mizoram whose decision in the matter shall be final and binding on both the parties.
16. All supplied materials will be checked when the materials arrives at the place of delivery and the supplier will be bound to replaced the materials if the materials are found not conforming to specifications or sample submitted.
17. Payment for supply shall be released only after fulfillment of supply to the full satisfaction of Director/Secretary, Sports & Youth Services, Govt. of Mizoram or any other authority authorized by him.